

# New Jersey Automobile Insurance Risk Exchange

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December 10, 2012

To: All NJAIRE Member Companies

This is to inform you of revisions to the NJAIRE Procedure Manual that were approved by the NJAIRE Board of Directors, effective December 7, 2012, that will impact the reporting requirements of all member companies.

NJAIRE has added reporting exclusions to the Procedure Manual sections referenced below. The exclusions apply to both exposures and claimants with respect to named non-owner and extended non-owned coverage policy endorsements.

- Procedure Manual pages amended - Section I:
  - Chapter 3.3.B - (8), (9), (10) and (11) pages 10-13 of prior edition - Under the **Do Not Report** portion of (8), (9), (10) and (11), the 2nd bullet was added for each

Please be sure to provide this information to all company personnel responsible for NJAIRE.

Attached to this email is a copy of the amended pages of the Procedure Manual, with the changes tracked, as well as the complete December 7, 2012 Edition for your records. Please note that the revised document is also available on the NJAIRE web site, [www.njaire.org](http://www.njaire.org).

If you have any questions on the exclusions, please feel free to contact me at [mmcauley@iso.com](mailto:mmcauley@iso.com) or 201-469-2323.

Best regards,



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