

# New Jersey Automobile Insurance Risk Exchange

P.O. Box 712, Stockholm, New Jersey 07460  
(973) 209-4781

August 13, 2012

To: All NJAIRE Member Companies

This is to inform you of revisions to the NJAIRE Procedure Manual that were approved by the NJAIRE Board of Directors, effective August 9, 2012, that will impact the reporting requirements of all member companies.

All members are required to consistently either include or exclude out of state claimants (from accidents occurring outside New Jersey), intra-family claimants and claimants involving only economic losses. The inclusion or exclusion decision made by each member ***must*** apply for both tort thresholds.

- Procedure Manual pages amended - Section I:
  - Chapter 3.3.B(10) 3.3.B(11) - pages 11 & 12 of prior edition - Under the **Report** portion of (10) and (11), the 3rd, 4th and 5th bullets were revised

Please to be sure to provide this information to all company personnel responsible for NJAIRE.

Attached to this email is a copy of the amended pages of the Procedure Manual, with the changes tracked, as well as the complete August 9, 2012 Edition for your records. Please note that the revised document is also available on the NJAIRE web site, [www.njaire.org](http://www.njaire.org).

If you have any questions, please contact me at [mmcauley@iso.com](mailto:mmcauley@iso.com) or 201-469-2323.

Sincerely,



Michael McAuley  
Business Associate  
ISO - NJAIRE Central Processor